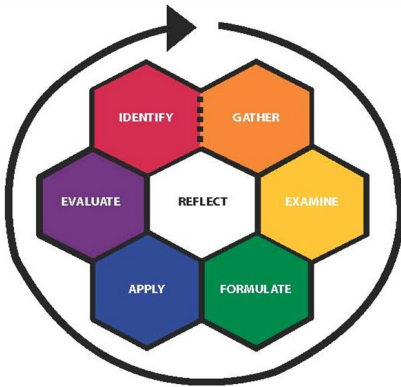


**JUST
THINK**



Distance Learning Newsletter

Spring 2010

Are Online Classes for You?

Using the Critical Thinking Model, evaluate if you are a good candidate for online classes.

Identify: What type of class do you want to take?

Gather: If you desire to take online courses take the READI Assessment.

Examine: What did the READI Assessment indicate about your online skills? What software products will I need to take the class? Do I have to come on campus to take my tests? Am I a good reader? Am I self motivated? Do I have self discipline?

Formulate: If you have the skills and the equipment, check out the online courses at <http://www.yorktech.com/coursesearch/creditSearch.asp> under Distance Learning.

Apply: Register for online classes. Attend the Online Orientation (schedule on back page).

Evaluate: Review the requirements and the skills necessary to be successful in an online class.

Reflect: Is this the best way for you to take a class?

KNOW THE TYPE OF COURSE YOU HAVE REGISTERED FOR.

INT = ONLINE CLASS—Course taken on computer via D2L. Typically log in several times per week at your convenience.

CLA = TELECLASS— Multiple classrooms connected and taught by one instructor.

COA = TELECOURSE—Text-based course. You do not meet in a classroom.

INT + LAB or LEC = HYBRID—Combination of in-class and either computer or off-campus site.

SYNC = ELLUMINATE—Use computer software at specific times for live lecture. Course is delivered via D2L.

CALL THE DISTANCE LEARNING DEPARTMENT IF YOU HAVE ANY QUESTIONS: 803-981-7245 OR 803-327-8038



ATOMIC LEARNING

Off Campus—log into D2L and go to the College Resources Information widget. Click on the Atomic Learning link for user name and password.

On Campus—go to <http://highed.atomiclearning.com>.

Contact the Distance Learning Department at 803-327-8038 or 803-981-7245 for assistance.



Are you ready for an online class? Take the Readiness Assessment to find out.

Log in at <http://ytc.readi.info>
Username: yorktech
Password: student

Online Attendance Policy:

York Technical College has an attendance policy that applies to both face-to-face and distance learning classes.

If you miss 20% of the class, you are withdrawn. In **online classes**, participation in the class is a measure of attendance. If you fail to log in to your class within a certain time period, you will be withdrawn from the class.

16-week class = 3 weeks of inactivity

12-week class = 2.5 week of inactivity

10-week class = 2 weeks of inactivity

8-week class = 1.5 weeks of inactivity

5 week class = 1 week of inactivity

Technical Requirements for Online Courses

Students should have at least the following:

Computer manufactured no earlier than 2002
Windows XP or Vista
Minimum 256 MB RAM
CD-ROM drive
Internet Explorer version 7.0

Note: AOL, CompuServe, and Prodigy users must have a supported version of Internet Explorer loaded on their computers to use D2L

2010SP D2L Orientations for Internet (INT), hybrid and enhanced classes

Kershaw Campus

December 14, 2009 9:30—10:30, 11:00—12:00, and 1:30—2:30 in Room N-104

Chester Campus

December 15, 2009 2:00—3:00 and 3:30—4:30 in Room E-118

Main Campus

January 7, 2010	12:30—1:30 and 6:30—7:30	Room L-100
January 12, 2010	12:30—1:30 and 6:30—7:30	Room L-100
January 13, 2010	8:00—12:00 and 4:30—6:30	Room S&T 243—sessions begin every 30 minutes
February 9, 2010	12:20—1:30 and 6:30—7:30	Room L-100
March 15, 2010	8:00—12:00 and 4:30—6:30	Room S&T 243—sessions begin every 30 minutes

It is important to attend one session if you have never used D2L. You will learn how to log in to your class and how to use the important tools in D2L. You will not meet with your instructor.

Online classes start on the same day as on-campus classes, so make sure you log in on the first day of classes.

Logging in to an online course is considered attendance for the purpose of class withdrawals, which impacts eligibility for financial aid and for refund calculations.

Most online classes require you to take on-campus tests.

Teleclass Open House

December 11, 2009 9:00 a.m., 9:30 a.m., 10:00 a.m., 10:30 a.m., 1:00 p.m. and 1:30 p.m.
Rock Hill Campus—S&T 238 and 239, Chester Campus E-110, Kershaw Campus N-100

Are you registered for a teleclass (CLA) and wondering what exactly a teleclass is? How is it different from a regular lecture-type class? Is a teleclass the best type of class for you to take to be successful?

Get the answers to these and other questions at our Teleclass Open House. Come join us on December 11th, and you will have an opportunity to experience a teleclass, apply critical thinking, and decide if a teleclass is right for you.

Suggested Browsers as of October 2009

- ◆ Internet Explorer 7.0
- ◆ Firefox 2.5
- ◆ Safari

See the D2L webpage for updates and tutorials:
www.yorktech.com/D2L/default.html

How to log in to your online class:

Step 1: Know your student ID number.

Step 2: Go to <http://www.yorktech.com> and click on “Desire2Learn” in the upper right-hand corner of the page.

Step 3: Enter your user name: (first initial, last name, last 4 digits of student ID number). Type everything in lower case.

Ex: If your name is John Doe, and your student ID is 9876542, your username would be: jdoe6542

Enter password: (6-digit birth date: mmddyy).

Ex: for Jan. 7, 1982 use 010782

Step 4: Click on your course.

Students are responsible for work from first day of class. Online classes start the first day of the semester/minimester.